

Category Name	Purchase Classification Code	Purchase Classification Code Name	Description
3rd Party Ad Serving	82101905	Static Media Delivery	Services for media delivery of content for Microsoft
Academic Institutions	86121700	Academic Institutions	Services paid to universities or colleges for any related engagement activities
Advertising & Media	82101500	Print Advertising	Services for running print (physical printing) advertising for Microsoft. Newspaper, magazines,
Advertising & Media	82101600	Broadcast Advertising	Services for advertising for Microsoft via TV and radio
Advertising & Media	82101601	Electronic/Online Advertising	Services for advertising on website or other electronic devices
Advertising & Media	82101801	Advertising Campaign Services	Services for creating advertising campaign for Microsoft company, products, events, employees,
Advertising & Media	82101802	Advertising Production Services	Services to produce Microsoft advertising (filming, audio, video, etc.)
Advertising & Media	82101900	Media Placement & Fulfillment	Services to broadcast Microsoft advertisements
Advertising & Media	82101507	RE&F Advertising Campaign	Stricly for use by RE&F
Agency Temps	80111601	Agency Temps	Services for temporary clerical or administrative assistance
Agency Temps	80111602	Temporary Marketing Staff	Temporary services for marketing staff; only for temp agency vendor
Agency Temps	80111607	Temporary Legal Staff	Temporary services for legal support; only for temp agency vendor
Associations: Membership & Dues	94100000	Work Related Organizations	Payment of membership or due fees for external organization
Back-office Services: Finance, Ops &	80000000	Operations Management Services	Services for Microsoft operations for back-office, Finance and procurement
Back-office Services: Finance, Ops &	80111704	Marketing Management Services	Services for Microsoft operations for marketing management
Back-office Services: Finance, Ops &	80160000	Project Management Services	Project management for Microsoft back-office, Finance operations and procurement
Back-office Services: Finance, Ops &	80161500	Financial & Accounting Managed	Finance and accounting (close tasks, 1k, etc.) services
Cargo, Parcel, and Postal Shipping	78101501	Cargo, Parcel, and Postal Shipping	Fee for project management of shipping items (receiving or sending cargo or postal)
Cargo, Parcel, and Postal Shipping	78101502	Merchandise Transportation -	Fee for cargo, parcel or shipping for international transport
Cargo, Parcel, and Postal Shipping	78101703	Merchandise Transportation -	Fee for cargo, parcel or shipping for domestic transport
Cargo, Parcel, and Postal Shipping	85161505	Shipping Taxable	Addition Charges Shipping Option in MSInvoice
Cargo, Parcel, and Postal Shipping	95131605	Shipping Non Taxable	Addition Charges Shipping Option in MSInvoice
Construction & Project Management	30000000	Construction Materials	Physical materials needed for building (sand, steel, etc.)
Construction & Project Management	56110000	Furniture	Physical furniture for Microsoft buildings (desk, chairs, art, etc.)
Construction & Project Management	72121101	Construction - New	Management and materials for building a new Microsoft building (does not include building
Construction & Project Management	72121103	Construction - Existing Space	Management and materials for building an existing Microsoft building
Construction & Project Management	72141100	Construction - Infrastructure	Management and materials for building a new Microsoft infrastructure
Construction & Project Management	80131800	RE&F	Services for Real estate management
Construction & Project Management	81101508	Architectural Engineering	Service fee for Architectural/Engineering Design on building construction (floor plans, structural
Construction & Project Management	95201002	Construction - New Space	
Contact Centers	80141619	Customer Service Call Center	Services for Microsoft call center (customer service) support
Content Services	82111500	Technical writing	
Content Services	82111600	Non Technical Writing	Services performed for business needs - internal desktop procedures, HR, sales and marketing,
Contract Manufacturing & Components	31000000	Components and Prototypes	Service fee for 'other' support for contract manufacturing Microsoft products
Contract Manufacturing & Components	73151501	Contract Manufacturing Services	Service fees for contracts for manufacturing Microsoft products
Contractor Hub	80101513	Design	Services for process and procedures management consultation service
Contractor Hub	80111506	Consulting Services - CS	Services for fees related to labor performed by vendor for professional and administrative
Contractor Hub	80111614	Development Services - CS	Services for temporary design
Contractor Hub	81101703	Testing Services - CS	Services for engineering testing
Contractor Hub	81111706	Data Managementm- CS	Services for network planning

Contractor Hub	81161502	Infrastrucure Support (Lab/DC) - CS	Services for Network Account Administration
Contractor Hub	82111501	Localization Service - CS	Services for Instruction writing
Contractor Hub	82111502	Content Services - CS	Services for manual writing
Contributions	94131500	General Donations and	Microsoft donation (money) to a for profit organization
Contributions	94131600	Non-Profit Organizations	Microsoft donation (money) to a non profit organization
Corporate Financial/Banking Services	84121500	Banking Institutions and Services	Services for finance or banking (vendor should be a banking institution)
Corporate Financial/Banking Services	84131500	Property Insurance Services	Services for finance related to property insurance (vendor should be an insurance company)
Corpporate Financial/Banking Services	64121500	RE&F Property Insurance Services	Stricly for use by RE&F
Customer, Partner & Reseller Payments	60105409	Email/Direct Marketing	Services for email or physical mail marketing for Microsoft (vendor is a customer, partner or
Customer, Partner & Reseller Payments	84101501	Financial assistance	Services for Financial assistance
Customer, Partner & Reseller Payments	84101705	Partner Fee Payments	Services to pay partner fees for Microsoft (vendor is a customer, partner or reseller)
Customer, Partner & Reseller Payments	93131605	Business Development Funds (BDF)	Services for business development or new opportunity for Microsoft (vendor is a customer,
Data Management	81111900	Data Administration / Governance	Services to govern or provide administrative support for master data, taxonomy, and data/reporting hierarchy management.
Data Management	81112003	Data / Development / Architecture	Services to create, review or update data or the data environment
Development Funds (Mktg Dev Funds/Co-Marketing & BDF/Bus Dev Funds)	80151504	Co-Marketing/Marketing Development Funds (MDF)	Service used in an indirect sales channel where funds are made available by a manufacturer or brand to help affiliates, channel partners, resellers, VARs, or distributors, etc. sell its products and create local awareness about the national brand
Employee Services	44000000	Office Equipment Accessories and	Physical office equipment, accessories and supplies
Employee Services	55101500	Printed Publications	Purchase or subscription fee for printed publications (magazines, newspaper, etc.)
Employee Services	55111500	Electronic Publications, Reference Materials, Music	Purchase or subscription for electronic publication (wall street journal online, new site), reference (fee required research site), etc.
End-Customer Investment Fund	94101500	End-Customer Investment Fund	Services for Business associations
Event Registration	93111605	Registration Services (Pre-Event &	Registration fee for Microsoft to participate, host or sponsor events
Event Services	72151508	Event Computer Hardware/Software,	
Event Services	72153600	Event Decorating & Design Services	Services to design, decorate or set-up for Microsoft onsite or offsite site
Event Services	78110000	Event Transportation	Services to transport employees, vendors, guests, etc. to and from Microsoft events (ex: bus
Event Services	80111613	Event Labor & Temp Services	Services to provide event support (ex: set-up, clean up). Temporary supplier
Event Services	80141607	Event Management	Services to project manage a Microsoft event (specific to each event)
Event Services	80141621	Sponsorship of event or celebrity	Service fee for Microsoft to sponsor an event or person for an event
Event Services	80141900	Tradeshows & Exhibits	Service fee to participate in tradeshow (Ex: technology showcase) or present an exhibit
Event Services	80141902	Meetings Events	
Event Services	80141903	Talent or Entertainment	Fee for event entertainment (ex: band performer or guest speaker fee).
Event Services	80161507	Audio Visual Services	Service fee for audio or visual effect at event (lighting, music, etc.)
Event Services	81101502	Live events/webcasts, sw trials, demos, virtual events	Services at event to set-up and maintain technology (webcast, telephone, internet, etc.). Includes pre, during and post support
Event Services	82131602	Event Creative & Content Services	Services to create event content (ex: theme, handout creation, etc.)
Event Services	84122001	Deposit (Pre-Payments)	Services for processing deposit payments
Event Services	90101603	Catering Services	Services to cater Microsoft event (includes food and staff services)
Event Services	90110000	Venues	Rental space fee for Microsoft event

Event Services	90141502	Live events/webcasts, sw trials, demos, virtual events	Services at event to set-up and maintain technology (webcast, telephone, internet, etc.). Includes pre, during and post support
Event Sponsorships	80141609	Sponsorship of event or celebrity	Service fee for Microsoft to sponsor an event or person for an event
Event Sponsorships	90141602	Event Management	Services to project manage a Microsoft event (specific to each event)
Event Venues & Site Selection	72153900	Event Site Selection Services	
Event Venues & Site Selection	90111501	Hotels	Hotel fees related to a Microsoft event (not a room rental). Specifically for guest
Event Venues & Site Selection	90111601	Conference Centers	Services to rent a conference center
Event Venues & Site Selection	90111603	Meeting or Banquet Rooms	Services to rent a meeting or banquet room, not at a hotel or conference center (ex: offsite)
Event Venues & Site Selection	90141603	Event Management	Services to project manage a Microsoft event (specific to each event)
External Candidate Recruiting Expenses	93141802	External Candidate Recruiting	Services for external recruiting expenses for Microsoft (vendor is a customer, partner or reseller)
Facilities Management & Services	48110000	Vending Machines & Services	Service fee for building vending machines
Facilities Management & Services	50000000	Food & Beverage Products	Purchase of food or beverages for employee use; it does not include coffee or tea
Facilities Management & Services	50201700	Coffee and Tea	Purchase of coffee, tea and other café related beverage products for employees
Facilities Management & Services	50202300	Non-Alcoholic Beverages	Purchase of non-alcoholic beverages (soda, milk, water, etc.)
Facilities Management & Services	56000000	Furniture	Physical furniture for Microsoft buildings (desk, chairs, art, etc.)
Facilities Management & Services	71123005	RE&F Consulting	Service fee for consulting related to Retail and facilities due to construction on buildings
Facilities Management & Services	72100000	Building facility maintenance and	Service fee for building repair or maintenances
Facilities Management & Services	76110000	Cleaning and janitorial services	Service fees for cleaning or janitorial services for MS Campus owned/leased buildings or facilities
Facilities Management & Services	78102203	MS Internal Mail Services	Service fee for Microsoft internal mail service (building to building delivery, mail distribution,
Facilities Management & Services	78102205	Letter or Small Parcel Delivery	Service fee to deliver packages on Microsoft campus and ready for external shipment
Facilities Management & Services	78140000	Internal Moving Services	Service fee to move employee or vendor items during relocation
Facilities Management & Services	80131502	Rent & Lease	Fee to rent or lease materials for building use
Facilities Management & Services	80161504	Receptionist Services	Service fee for building reception
Facilities Management & Services	80161505	Fleet management services	Service fee for truck or other vehicle management for moving
Facilities Management & Services	80161601	Property management services	Service fee to project manage and coordinate fleet and other internal moving components
Facilities Management & Services	83100000	Utilities	Fee to pay building utilities (water, heat, electrical, etc..)
Facilities Management & Services	90101701	On Site Cafeteria Management	Service fee for cafeteria services and management
Facilities Management & Services	72102801	Construction - Existing Space	Management and materials for building an existing Microsoft building
Facilities Management & Services	81101513	Facilities - Construction Mgmt Svcs	
Garnishments	80121804	Garnishments	Services for Guardianship or custody law services
Hardware	43211500	Desktop Computers, Laptops &	Physical personal desktop computer, laptop or tablet (does NOT include computer accessories)
Hardware	43211501	Servers	
Hardware	43211600	Computer Peripherals & Accessories: Docking Station,	Physical computer accessories (ex: monitor, keyboard ,mouse, docking station, etc.) for purchase (no rental)
Hardware	43212200	Storage	Physical hardware storage (USB stick)
Hardware	43220000	Network Equipment	
Hardware	44100000	Print, Scan, Fax, Projector and Copy Equipment & Services	Physical Printer, Copier, Scanner, Fax Machine (no set up or maintenance services) - purchase rental
Hardware	76122305	Tech Recycling / Green IT	Fee to recycle unused computer or other hardware.
Hardware	76122404	CA E-Waste Fee	CA E-Waste Fee ( electronic waste)
Hardware	81112400	Desktop Computer, Laptop&Tablet	Rental or lease fee for a desktop, laptop or tablet (not a purchase)
Hardware	81112401	Computer Rental or Lease	

Hardware	95183804	Resale Components (RET_COMPO)	Components that become part of a finished product for resale
Hardware	95185100	Resale Products (FPP_PROGR)	Finished products purchased for resale
Hardware Development	31160000	Hardware Development	Services to create or provide insight for physical products (Surface, Xbox, mouse, etc.)
HR Services	78101804	Relocation Services	HR services for employee, location or other relocation services
HR Services	80111502	Global Benefits: Benefits Plan	HR services for managing Microsoft benefits plan
HR Services	80111700	Staffing Infrastructure, Outsource	HR services for staffing or outsourcing
HR Services	80111701	Direct Placement Services	HR services for employee placement (open position or other position with Microsoft)
HR Services	84131609	Global Benefits: Work & Life	HR services for global benefits specifically related to work/life balance programs
HR Services	91101500	Global Benefits: Health, Wellness &	HR services for global benefits specifically related to health (doctor, gym benefits, etc.) and
Incubation Projects	80101605	Incubation Projects	Service fees related to incubation projects
Infrastructure & Ops Support (Lab/DC)	71151106	Datacenter or Lab - SmartHands	Services for Microsoft data storage center or testing lab.
Learning	60101100	Learning Delivery	Services to present learnings for Microsoft (speaker or other support)
Learning	60101102	Learning Ops, Logistics &	Services for learning logistics (travel, set-up, etc.) and infrastructure
Learning	82111701	Learning Content Development	Services to develop learning content (Microsoft employee training, or training on Microsoft
Learning	86121804	Other Learning Supplier Expenses	Services related to Microsoft learning series (food, travel exp, etc.) mics expenses
Legal Services	80120000	Outsite Counsel Services	Services for legal services outside of internal CELA
Localization	60103700	Linguistic testing	Services for language or other writing support, non- translation
Localization	82111804	Translation	Services to provide language translation for Microsoft use.
Market Research: Data / Analytics	81112002	Data / Analytics	Services to perform data and reporting analysis for a Microsoft business unit
Market Research: Primary	80141500	Primary or Custom Research	Services to perform research on behalf of Microsoft for a product, service, and/or business
Market Research: Primary	80141509	Market intelligence or competitive	Services for marketing strategy or competitor analysis for Microsoft, Microsoft product or
Market Research: Syndicated	80141508	Secondary or Syndicated Research	A research study, conducted by market research firm, not for any specific client is called a syndicated research. The study can be in the form of reports, presentations, raw data etc.
Marketing Services	80141601	Marketing Project Management	
Marketing Services	80141603	Telemarketing	Services to make phone calls on behalf of Microsoft related to marketing
Marketing Services	80141604	Branding	Services to advertise the Microsoft brand
Marketing Services	80141605	Promotional merchandise	
Marketing Services	80141606	Fulfillment - Marketing Materials	Physical marketing material for event - pamphlet, Microsoft branded )
Marketing Services	80141611	Product or Gift Personalization Services	Monogramming or personalization of products for Microsoft event (i.e. printing a company (non-Microsoft name) or person's name on an item. Not the item, just the customization
Marketing Services	80141612	RM / Digital Services	A service (i.e. not goods) delivered via the internet, or an electronic network. Supply is essentially automated, or involves only minimal human intervention
Marketing Services	80141625	Incentive Programs	
Marketing Services	80141630	Mobile Marketing	Marketing through mobile phone products (i.e. Smartphone)
Marketing Services	80141801	Email/newsletter, podcasts, RSS, widgets, contests,Chat	Advertising services in non-Microsoft email or newsletter, on a podcast or chatting (Skype or other IM services)
Marketing Services	80151502	Tele-Prospecting	Teleprospecting is the function of an inside sales representative; The point of the teleprospector's job is to qualify a potential opportunity
Marketing Services	82121500	Print, CD & DVD	Services to print marketing or promotion materials. Creating CD or DVD for marketing or
Marketing Services	86101717	Creative, OL design/dev work for Marketing sites	Development or design services on a website for Microsoft advertising (IT design and development for Microsoft advertisement)
MCS Consulting	80101512	Other MCS	Services related to Microsoft consulting services, mics

MCS Consulting	80101606	MCS Project Management	Project management services for consulting services
Microsoft Advisory Board	93151506	MS Advisory Board Services	Payment for serving on an advisory board to Microsoft
Microsoft Artwork, Permanent Collection	60121000	Artwork	Fees for the purchase of artwork
Microsoft Artwork, Permanent Collection	60121400	Picture Frames	Fee for the physical picture frame for pictures
Microsoft Artwork, Permanent Collection	82141601	Picture Framing services	Service fee for framing pictures
Microsoft Board of Directors	93151513	Board of Directors	Payment to the Microsoft board of director members
Microsoft Internal Entities	84111701	MS Internal Entities	Payments between internal entities at Microsoft
NDS Migration	10441507	NDS Migration	Services for the Nokia migration
Partners in Learning	86141704	Partners in Learning	Services for fees related Microsoft Partners in Learning is global initiative aimed at improving
Product Packaging Services	78102202	Product Packaging Services and	Good and services for packaging and shipping products
Project Based Consulting Services	80101504	Strategy Consulting	Services for internal Microsoft project specifically focused on strategy
Project Based Consulting Services	80101506	Operations Consulting	Services for internal Microsoft project specifically focused on operations
Project Based Consulting Services	80101510	Marketing Consulting	Services for internal Microsoft project specifically related to Marketing
Project Based Consulting Services	80110000	Human Resource Consulting	Services for internal Microsoft project specifically related to Human Resources
Project Based Consulting Services	80111619	Other Operations Consulting	Services for internal Microsoft project specifically related to Other Operations
Project Based Consulting Services	80111716	IT Consulting	Services for internal Microsoft project specifically related to IT
Project Based Consulting Services	84111502	Financial Advisory Consulting	Services for internal Microsoft project specifically related to Financial Advisory
Public Relations	55100000	Social Media Monitoring	PR services to monitor blogs or social media site for Microsoft (internal or external sites)
Public Relations	80141803	Blogs, sharing, social widgets, monitoring, IM, UG Ads, wikis	
Public Relations	80170000	Public Relation Services	General PR services for Microsoft
Public Relations	80171600	Marketing Project Management	
Public Relations	93121703	Soc Media Experience/Apps (development of blogs, sharing,	
Public Relations	93141500	Social Media	
Real Estate Brokerage	70131703	Land Acquisition	Purchase price to buy land for Microsoft
Real Estate Brokerage	80130000	Real Estate Services	Service fee for purchase or sale of Microsoft building or land
Real Estate Brokerage	80131600	Real Estate Sales & Acquisitions	Fees related to sale or acquisition of real estate property
Real Estate Brokerage	80131803	RE&F Real Estate Services (do not	Stricly for use by RE&F
Rebates, Refunds & Other Customer	84101701	Rebates, Refunds & Other	Services for debt notifications
Repair & Refurbishment	73152102	Repair & Refurbishment	Includes both repair service and materials needed for product repair or refurbishment
Retail Services	60104703	Demo (Demo Services & Materials)	Services for demonstration at Microsoft retail store or for the online retail store. Includes
Retail Services	60105301	Education (Retail Education	Materials and delivery services for education at retail store (product education)
Retail Services	73151905	Online (Retail RM/Digital Services)	Digital services for Microsoft retail stores - online only
Retail Services	80141701	Labor (Retail Field Labor Services)	Services for labor in retail stores (moving, cleaning, etc.)
Retail Services	81141505	Retail Environment Production	Services for retail store (physical store) set up - layout or product placement
Retail Services	81141804	Temporary POP/Display Production	Services for temporary or Pop-up (physical) retail store set up. Includes materials (physical) for
Retail Services	90121501	Travel/Mileage/Equip & Other Retail Service Mics Expenses	
Retail Services	95131606	Visual (Retail Point of Sales	Materials for Microsoft retail stores (brick and mortar)
Role Based Contractors	80100000	Role-Based Services, Other	Services for role specific contractor for MS services; single role (one individual)
Role Based Contractors	80101508	Role-Based IT Services	Services for role specific contractor for IT; single role (one individual)

Role Based Contractors	80101511	Role-Based HR Services	Services for role specific contractor for HR; single role (one individual)
Role Based Contractors	80101600	Role-Based Marketing Services	Services for role specific contractor for Marketing; single role (one individual)
Role Based Contractors	80101604	Role-Based Project Management	Services for role specific contractor for project management; single role (one individual)
Role Based Contractors	80111616	Other Project Management	Services for role specific contractor for project management consulting; single role (one individual)
Royalty / Licenses	43201819	Digital Good for Resale (Delivered Electronically)	Services for digital goods for resales items delivered electronically
Royalty / Licenses	43201820	Digital Good/Content for Business Use (Delivered Electronically)	Services for digital goods for resales items physically delivered
Royalty / Licenses	93151517	Royalty/Licenses	Payment of royalty or license for non-intercompany transaction
Security & Investigation Services &	46171500	Security Hardware & Accessories	Physical security equipment (camera, motion dedicator, etc.)
Security & Investigation Services &	72151700	Security System Installation	Fee to install security equipment and tools needed
Security & Investigation Services &	77101806	Environmental Security Control	Fees for outdoor security goods (landscaping or other infrastructure updates)
Security & Investigation Services &	81111801	Computer, Network & Internet	Physical computer, network or other related equipment for security services
Security & Investigation Services &	92120000	Security & Personell Safety Services	Services to personalize or customize security hardware, software, etc. to Microsoft
Security & Investigation Services &	92121502	Security System Services &	Fee to security services and systems
Security & Investigation Services &	92121604	Private Investigation Services	Service fee for private and discretionary investigations
Software	43230000	On-Premises Software	#N/A
Software	43231500	Cloud Software as a Service(SaaS)	Fee for cloud/ subscription for software as a service
Software	81112200	Software Maintenance Agreement (Updates & Support)	Purchase of non optional software maintenance to support software
Software	81112214	Software Customization	Services for content authoring and editing software maintenance
Software	81112216	Software Training	Services for training on Microsoft software products
Software	81112502	Software Maintenance Agreement	Services for computer software rental or leasing service
Software	83121604	Cloud (SaaS) Renewal	Fee to renew Cloud service
Supplier Travel & Expenses	80161800	Supplier Printing, Copying & Other	Physical office expense (ex: printing, copying, scanning, etc.) for suppliers
Supplier Travel & Expenses	90000000	Travel & Entertainment	travel expenses for suppliers (airfare, hotel, car rental, etc.)
Supply Chain Operations	73150000	Manufacturing Operations	Service fees for supply chain operations for manufacturing
Supply Chain Operations	80141610	Returns Process Centers	Service fees for supply chain operations for product return (management of return centers)
Supply Chain Operations	81141600	Supply Chain Management	Service fees to manage supply chain operations
Tax	93160000	Tax	Indirect tax applied to specific good or service
Technical Development, Test, Maintenance & Support	81000000	L1-L3/T1-T3 services engineer support	Engineering support services (help desk) internal or external to Microsoft for software products
Technical Development, Test, Maintenance & Support	81111500	Product / Application / System Development	Services for software development for applications or system use (software - Office, OS, etc.)
Technical Development, Test, Maintenance & Support	81141501	Hardware Testing	Engineering services for hardware (physical good) testing. Ex- Surface, Xbox, etc.
Technical Development, Test, Maintenance & Support	81141506	Software Testing	Services to testing Microsoft software (OS, Office, etc.)
Telecommunications	43223100	Mobile	Fee for cell phone/ mobile phone- activation fee, etc. (not for voice or data)
Telecommunications	81161700	Voice & Data	Purchase of voice or data for mobile (phone) or tablet
Telesales	80101607	Telesales Project Management	Services for project management of telephone sales/ services
Telesales	80141618	Telesales Resources - Onsite	Services for resources (people) for onsite (US) of telephone sales/; services
Telesales	80141620	Telesales Resources - Offsite	Services for resources (people) for offsite (non-US) of telephone sales/; services

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Third Party Payments	43223210	Partner Fee Payments	Services to pay partner fees for Microsoft (vendor is a customer, partner or reseller)
Third Party Payments	64101700	Customer Rebates	Services to pay customer rebates
Third Party Payments	80171603	Co-Marketing/Marketing Development Funds (MDF)	Service used in an indirect sales channel where funds are made available by a manufacturer or brand to help affiliates, channel partners, resellers, VARs, or distributors, etc. sell its products and create local awareness about the national brand
Third Party Payments	84111505	Employee Payroll Payments	Services for employee payroll payments from 3rd party partner
Third Party Payments	84111506	Third Party Payment Processing	Services to process fees associated with 3rd party (partner) payments
Third Party Payments	93151510	Generic pass-thru payments (vendor pays MS payees on our behalf)	Services for pass through payment(vendor pays MS payees on our behalf)
Travel & Entertainment	78111502	Commercial Airplane Travel	Fee for commercial (non-private or chartered) airfare
Travel & Entertainment	78111503	Chartered Airplane Travel	Fee for chartered (private) airfare
Travel & Entertainment	78111804	Taxi/Limo Services	Fee for taxi or limo service
Travel & Entertainment	78111808	Auto Rental	Fee for car rental
Travel & Entertainment	78181703	Vehicle Parking Services/Fees	Fee for parking
Travel & Entertainment	90111800	Hotel Rooms	Fee for hotel rental (not including food or beverage or other non-room fees)
Travel & Entertainment	90121502	Travel Agencies	Payment for travel agencies services (large group travel services)
Travel & Entertainment	90121601	Passport & Visa Services	Fee for passport or visa for travel
Vehicles & Fleet Management	15100000	Fuel	Fuel/gas purchase
Vehicles & Fleet Management	25101503	Vehicle & Fleet Management other	Service fee for vehicle or fleet maintenance
Vehicles & Fleet Management	78111809	Auto Leasing and Rental	Service fee for auto/car leasing
Vehicles & Fleet Management	78181500	Vehicle maintenance and repair	Services for vehicle maintenance and repair
Video & Photography Services	80140000	Video Prod Dist. (Loc/Webcast/Broad Trans/Comp-	Services to distribute Microsoft video or other broadcasting material. Not for video creation, just distribution
Video & Photography Services	82131603	Video Services	Services to video or photograph Microsoft products, event, etc.
Hardware	76122402	Equipment Servicing	